



## MINUTES OF AN EXTRAORDINARY COUNCIL MEETING

Held on 9<sup>th</sup> January 2025

ITEM	DISCUSSION	ACTION	WHO
1.	<p><b><u>Apologies &amp; Absences</u></b></p> <p>The Chair welcomed members to this extraordinary meeting and confirmed that it had been called in accordance with Council's Standing Orders and that the meeting was quorate.</p> <p>For a record of attendance, apologies and absences, see attached list.</p>		
2.	<p><b><u>Declarations of Interest</u></b></p> <p>None.</p>		
3.	<p><b><u>Appointment of the Vice-Chancellor</u></b></p> <p>Council received a paper on the process to appoint a new Vice-Chancellor.</p> <p>The process as set out in University Statutes and Ordinances, was by the Council on the recommendation of the Senate, after consideration of a report from a Joint Committee of the Council and the Senate.</p> <p>University Ordinance A9 described the constitution of the Joint Committee of Council and Senate, as being "constituted by a resolution of the Council and a resolution of the Senate" and comprising "one half of members nominated by Council and as to one half of members nominated by the Senate."</p> <p>In meeting the requirements of the Ordinance, the University Council should seek to ensure an appropriate balance of representation from across the institution on the Joint Committee.</p> <p>It was reported that Senate had held an extraordinary meeting on 6<sup>th</sup> January 2025 and nominated the Senate members of the Joint Committee for approval by Council.</p>		

ITEM	DISCUSSION	ACTION	WHO
	<p>The proposed Council members of the Joint Committee were nominated for consideration.</p> <p>It was noted that four focus groups would meet with each of the candidates the day before the formal interviews with membership as follows: (i) academic, (ii) professional services, (iii) Council, and (iv) students. The diversity of membership of these groups would also be carefully considered. It was noted that those members of Council not on the Joint Committee would have the opportunity to engage in the process by taking part in the Council focus group.</p> <p>It was also noted that the salary approval process would be facilitated by the Senior Remuneration Committee (SRC) agreeing a salary range at its meeting in January 2025 for the Chief People Officer to negotiate within and that, in addition, the Chair of the SRC was on the Joint Committee.</p> <p>In response to a question regarding the job description, it was reported that it was currently being drafted with support from the executive search firm Odgers Berndtson, and the Chair cited strong collaborative skills as important for inclusion within the person specification.</p> <p>Council approved the membership of the Joint Committee.</p>		
4.	<p><b><u>Any Other Business</u></b></p> <p>The Chair congratulated the Deputy Vice-Chancellor and Provost on his New Year's Honours and the other Keele recipients, which was very much echoed by Council.</p> <p>He also reported that Tom Robinson was leaving Keele to start a new role at the Birmingham Guild of Students. He thanked Tom for everything he had done for Keele and wished him well.</p>		
5.	<p><b><u>Date of Next Meeting</u></b></p> <p>The date of the next meeting would be 13<sup>th</sup> February 2025.</p>		

## ATTENDANCE LIST – 9<sup>th</sup> January 2025

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Mike Farrar	Pro-Chancellor
Simon Greenhalgh	Deputy Pro-Chancellor
Sally Bucknell	Deputy Pro-Chancellor
Richard Callaway	Deputy Pro-Chancellor
David Hall	Honorary Treasurer
Professor Trevor McMillan	Vice-Chancellor
Professor Mark Ormerod	Deputy Vice-Chancellor and Provost

### MEMBERS OF UNIVERSITY STAFF

Dr Abbie Rutter	Senate Member
Dr Chrystelle Egger	Senate Member
Dr Shalini Sharma	Senate Member
Emma Colley	Appointed by the Professional Services Staff

### LAY MEMBERS APPOINTED BY THE COUNCIL

A	Ruth Bagley
	Jane Burns
	David Brown
A	Tim Forman
A	Hifsa Haroon-Iqbal
	Sherree Schaefer
	Dr Lesley Thompson

### STUDENT MEMBERS

A	Tom Robinson	Union Development & Democracy Officer, Students' Union
A	Anne George	President, Keele Postgraduate Association

### SECRETARY TO COUNCIL

Clare Stevenson	Secretary to Council
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### IN ATTENDANCE

Dr Mark Bacon	Chief Operating Officer
Frances Hewison	Chief People Officer
Pascale Vermassen	Chief Financial Officer

### SECRETARIAT

Fiona Dumbelton	Governance Secretariat Manager
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Key A = Absent